

Moorpark College Basic Skills Committee

A. Charter

The Moorpark College Basic Skills Committee is an ad hoc subcommittee of the Committee on Education and Planning – Education (EdCAP). The subcommittee makes recommendations to EdCAP.

Components under the purview of the subcommittee include:

- Use Basic Skills Literature Summary to determine student success measure to improve at Moorpark College and design Pilot program to implement the above practices.
- Oversee Pilot Program funded through Basic Skills Initiative.
- Compare Student Success Data for 2006-2008 provided by the Institutional Researcher to the data collected from Pilot Project.
- Evaluate the Pilot Study to determine which practices were effective, and make a recommendation to EdCap to work towards institutionalizing these practices.

B. Membership

Co-chairs: Dean (appointed by Executive Vice President)
Faculty member elected by committee members

Members: One faculty from English
One faculty from English as a Second Language
Two faculty from Mathematics
One Math Center Faculty
One Writing Center Faculty
One Counseling Faculty
One ACCESS Representative

Advisory to Committee: Institutional Researcher, Dean of Student Life, Dean of English, Dean of Mathematics, Financial Aid representative, Matriculation representative

C. Term of Office

Committee members serve on a volunteer basis for one academic year. Committee members may serve unlimited years.

D. Meetings

The committee will meet on the 1st Thursday of the month at 3:00 pm, with additional meetings as needed and agreed upon by the committee.

E. Meeting Minutes

Minutes from each meeting will be stored on the shared network drive (Sharepoint).